

Administrative Operations

Mapping / GIS / Records Request

Complete the entire form (two pages) and submit to Facilities Information Services (gisbis@purdue.edu) for approval and processing.

Acceptance of Understanding

Signing this document implies that you have read, understand and agree to the following:

- It is understood that the content may or may not contain sensitive information and discretion will be used.
- The only people authorized to use this information are the requester and any individuals specifically involved with the identified use.
- Any use of this information other than that described above must be approved by the Physical Facilities representatives in writing prior to use.
- This information is not to be circulated to anyone without prior written communication with the appropriate Physical Facilities representatives.
- Upon disposal, data must be destroyed so that it may not be used again.

Request Information

Physical Facilities building, mapping, GIS information and/or archival records are being given to you for the use described below.

The requested information will be used for (list the project, description of work, date range):

I am requesting the following information/data (list all data needed for this project):

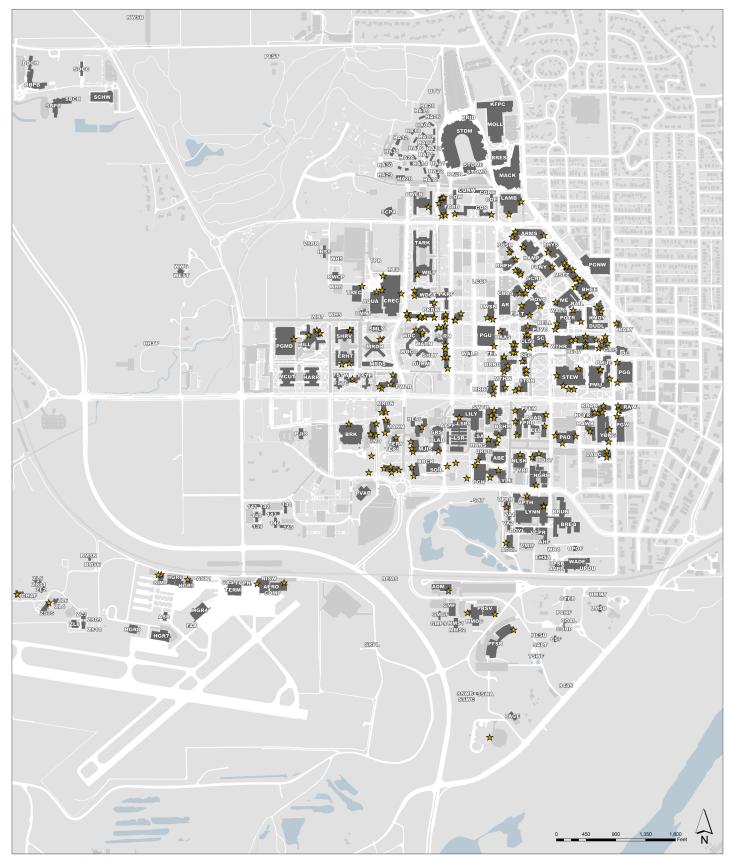
Deliverables requested (list all formats, sizes, outputs, delivery methods and options being requested):

Date and time needed by: ____

Once the request is reviewed and approved, it can take up to five business days to fulfil the request depending on the detail requested.

Name:	_ Phone: ()		FAX: ()	
Email:					
Best time to contact you with questions:					
Preferred method of contact for any questions (circle all that apply)	PHONE	EMAIL	FAX	IN-PERSON	
Physical Facilities Authorization Signature:				Date Requested:	//
(Project Manager, Senior Director, Group Manager or Administration)					
Outside of Physical Facilities Use Acceptance Signature:				Date Requested:	//
(A/E Firm, Contractor, Purdue Faculty, Purdue Staff or Purdue Adminis	tration)				

Draw box(s) around area(s) of interest (Attach other maps/documents as necessary to describe area in more detail):



🛧 Accessible Entrance Campus Building